



INSTRUCTIONS

1. Contact:

BC Financial Services Authority
600-750 West Pender Street
Vancouver, B.C. V6C 2T8

Web: https://bcfsa.ca/

T 604.660-3555 Toll-free: 1.866.206.3030 (BC)

F 866.660.3365 Email: info@bcfsa.ca

2. A reciprocal exchange must submit a complete application for renewal of its permit no later than March 31 of each year pursuant to section 187(4) of the Financial Institutions Act.

3. Excepting the certifying signatures, this form must not be handwritten.

4. Please submit the completed form, along with all other requirements in respect of the application for renewal of permit, via the Integrated Regulatory Information System ("IRIS") Portal which may be accessed at BC Financial Services Authority's ("BCFSA") website.

PART A - APPLICANT INFORMATION

Name of Reciprocal Exchange

Date of Application

Registered Address

PART B - MATERIAL CHANGES

Please report any material changes to insurance policies (including endorsements) issued by the reciprocal exchange

Please report any material changes to the reinsurance program or fronting arrangements

Please report any material changes to the Investment Policy

Please report any material changes to the Subscribers' Agreement

Please report any other material changes

PART G – CERTIFICATIONS

Name

Title

Declared in the city of:

Date

I, _____, solemnly declare that, to the best of my knowledge, and conscientiously believing it to be true, the information provided in support of this application for renewal of permit for reciprocal exchange of insurance is correct and complete in all material aspects and I hereby undertake to notify BC Financial Services Authority immediately, in writing, in the event that there is any material change to any of the information provided within this form or any supporting documents to the application.

Signature

Signature