

Advisory

Filing Requirements in IRIS for Credit Unions

Date: September 27, 2021
Distribution: CEOs and CFOs, B.C. Credit Unions
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PURPOSE

BC Financial Services Authority (“BCFSA”) updated the filing requirements and submission instructions for B.C. credit unions. The filing requirements, submission instructions, and effective dates to file in BCFSA’s Integrated Regulatory Information System (“IRIS”) are posted on BCFSA’s website: [Filing Requirements in IRIS for Credit Unions](#).

ADDITIONAL INFORMATION

BCFSA launched IRIS, a portal that financial institutions can use to submit filing requirements and view the status of submissions. As part of the IRIS launch, BCFSA set up one designated account administrator for each financial institution. Designated IRIS account administrators received an email with information to access the IRIS portal and additional resources. For more information about IRIS, including training materials and FAQs, please visit BCFSA’s website [IRIS Resources](#) page.

Updates to the filing requirements and submission instructions include:

- Updated instructions and links for financial institutions to submit regulatory filings through the IRIS portal;
- Implementation dates for new report templates as well as filing due dates for Condensed Financial Statements, Annual Report, Notice of AGM, Corporate Information Form, and List of Directors and Senior Officers; and
- Addition of existing filing requirements as stated in the *Financial Institutions Act* and *Credit Union Incorporation Act*.

If you have questions or concerns about this Advisory, please contact Filings@bcfsa.ca.